# SHANNON O'BRIEN

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### **Special Skills**

Experience with Hindenburg, Final Cut Pro, Microsoft Office Suite, HTML Coding, Marketo, Adobe Photoshop, Illustrator, Audition and WordPress.com

#### Education

The Pennsylvania State University

The College of Communications Expected Graduation: May 2019

The Bachelor of Arts in Broadcast Journalism

GPA: 3.37 Dean's List Fall & Spring 2016

University Park, PA

University Park, PA

Sept. 2015- Feb. 2017

Aug. 2016- Dec. 2016

Minor in Sociology

Journalism Experience

Oath New York, NY

Internal Communications and Marketing Intern May 2018- Aug. 2018

• Manage company-wide emails and newsletters

• Collect metrics on newsletters

• Ensure employees receive appropriate, timely, culturally-sensitive and creative communications in all offices across the world

University Park, PA Social Science Research Institute August 2018- Present Marketing Intern

• Produce articles on happenings at the institute

Maintain social media platforms

· Conduct interviews with researchers

**NBC Universal** University Park, PA

Campus Promotions Intern Aug. 2016- Present

• Collaborate with Universal Pictures to bring movies and events to the Pennsylvania State University- University Park Campus

Create marketing campaigns on campus to publicize upcoming Universal movies

Coordinate advanced screenings and giveaways with students and faculty groups

TigerBeat Media New York, NY Editorial Intern and Content Editor June 2017- May 2018

Pitch and produce articles daily

• Use SEO techniques to reach all audiences

• Conduct and transcribe interviews for print magazine

CommRadio University Park. PA Sept. 2015- May 2018 Weekly News Broadcaster

· Assist with creating content for weekly broadcasts

• Write and edit sound bites using Hindenburg

Fresh U **Online Position** Editor-in-Chief & Fresh U Newsletter Director June 2016- Aug. 2017

• Collaborate with a team of writers to create weekly newsletters emailed to

over 1,000 readers • Recruited and trained new members

• Curate Templates using sendgrid.com

## **Leadership and Activities**

# Penn State Dance Marathon (THON) Communications and Dancer Relations Committee Member

• Member of THON 2016 Student Outreach Committee and THON 2017 Commonwealth Committee

Conduct a variety of fundraising events for the Four Diamonds Fund

• Manage sleep shifts for THON captains

• Engage students, Commonwealth Campuses, faculty and staff throughout the year

**Penn State Homecoming** University Park, PA University Relations Administration Captain Jan. 2016- Dec. 2016

• Kept detailed minutes during weekly meetings

· Created homecoming week information guide and homecoming merchandise

Other Experience

The Pennsylvania State University University Park, PA

Teaching Assistant for Sociology 119

**Coldstone Creamery** University Park, PA Nov. 2016- Mar. 2017 Team Lead